

NEW ZEALAND CUSTOMS SERVICE
CUSTOMS AND EXCISE ACT 1996
CUSTOMS (ADVANCE NOTICE OF DEPARTURE) RULES 2014

PURSUANT to section 288(1)(a) of the Customs and Excise Act 1996, the chief executive hereby makes the following rules prescribing the form and content of, and the particulars to be verified by declaration in, advance notices of departure required under section 34(a) of the Act and revokes the Customs (Outward Report) Rules 2004 and amendments made thereto.

RULES

1. Title, Commencement, Application and Purpose

- (1) These rules may be cited as the Customs (Advance Notice of Departure) Rules 2014.
- (2) These rules shall come into force on 15 July 2014.
- (3) These rules shall apply for the purposes of submitting advance notices of departure required to be delivered under section 34(a) of the Act in respect of every departing craft which has as its destination a point outside New Zealand.
- (4) These rules revoke the Customs (Outward Report) Rules 2004 and amendments made thereto.

2. Interpretation

In these rules, unless the context otherwise requires:

- (a) The term "the Act" means the Customs and Excise Act 1996.
- (b) Any terms used in these rules which are defined in section 2 of the Act shall have the meanings given to them by that section.
- (c) "Commercial cargo" means all goods, except the personal effects of crew and passengers and stores for craft, carried or to be carried in or on any craft to a point outside New Zealand whether in the course of international trade or for the sale and supply of those goods.
- (d) "Small craft" means any ship or boat not used for hire or reward (for example privately owned and operated yachts and launches).

3. Form and Content of Advance Notices of Departure

Every advance notice of departure required under section 34(a) of the Act must be:

- (a) In Form C2 for ships or boats (other than small craft) and must contain the particulars specified in that form, accompanied by any applicable supporting documents as the chief executive may require;
- (b) In Form C2A for aircraft and must contain the particulars specified in that form, accompanied by any applicable supporting documents as the chief executive may require;
- (c) In Form C2B for small craft and must contain the particulars specified in that form, accompanied by any applicable supporting documents as the chief executive may require.

4. Provide answers and make declaration

The person making an advance notice of departure in any form specified under rule 3 must provide the answers pertaining to all matters as are required in or by that form and where the form requires a declaration to be made make such declaration

5. Notes

Where a prescribed form contains any explanatory or other notes such notes do not form part of the prescription but are intended for the guidance of the person making the advance notice of departure.

6. Revocation

The following rules are hereby revoked:

- (a) Customs (Outward Report) Rules 2004¹
 - (b) Customs (Outward Report) Amendment Rules 2006²
 - (c) Customs (Outward Report) Amendment Rules 2009³
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SCHEDULE

Form C2



FORM C2 | MAY 2014

Advance notice of departure (Ships and boats other than small craft)

PART A : ARRIVAL DETAILS				
Name of ship		Port of departure		
Date of departure	Time of departure	Port of destination		
Name of person in charge		Name and address of ship's agent in New Zealand		
IMO number	Passenger capacity			
Gross register tonnes				
Summer loadline displacement (salt water, metric tonnes)				
Light weight of ship (salt water, metric tonnes)				
Segregated ballast tanks total tonnage (tankers only)				
LIST OF PORTS VISITED WHILE IN NEW ZEALAND ON THIS VOYAGE <i>(Please record on a separate sheet and attach if additional space is required)</i>				
New Zealand ports visited		Date of arrival	Date of departure	
1.				
2.				
3.				
4.				
5.				
LIST OVERSEAS PORTS EN ROUTE TO PORT OF DESTINATION <i>(Please record on a separate sheet and attach if additional space is required)</i>				
1.				
2.				
3.				
Total number of crew on arrival	Total number of crew disembarking in New Zealand	Total number of passengers on arrival	Total number of passengers disembarking in New Zealand	
CARGO				
Has cargo been loaded onto the craft in New Zealand, whether originating in New Zealand, or transhipped in New Zealand for export? Yes <input type="checkbox"/> No <input type="checkbox"/>				
If YES, state the number of Outward Cargo Reports intended to be given and the names of the persons who will be giving them.				
Please record on a separate sheet and attach if additional space is required.				
Number				
TANKERS ONLY: Total tonnage of persistent (P) and non persistent (NP) oil carried				
New Zealand ports visited	P oil carried on arrival	P oil loaded	NP oil carried on arrival	NP oil loaded
1.				
2.				
3.				
4.				
5.				
DECLARATION				
I hereby declare that this Inward Report, comprising of Parts A, B, C and the electronically lodged inward crew and passenger lists, are true and correct.				
Signature of Person in Charge or Owner		Date		
PART B : SUPPORTING DOCUMENTS CHECKLIST				
NOTE: The crew and passenger lists are to be sent electronically (if applicable), all other identified applicable documents should be attached to this report:				
Crew list sent electronically	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Passenger list sent electronically	Yes <input type="checkbox"/> No <input type="checkbox"/>
Craft stores requisitions attached	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Controlled drugs and firearms list attached	Yes <input type="checkbox"/> No <input type="checkbox"/>
OFFICIAL USE: Documentation for Outward Report produced and Certificate of Clearance issued:				
Signature of Customs officer:		Date:		



Advance notice of departure (Aircraft)

PART A : AIRCRAFT INFORMATION						
Operator				Owner		
Flight number				Aircraft registration number		
Country of registration				Date of departure		
Airport of departure				Airport of destination of flight		
Other airports visited en route						
PART B : CREW AND PASSENGER INFORMATION						
Passport or official travel document number	Issuing state or organisation for passport or official travel document	Surname	Given names	Date of birth	Gender	Traveller status (passenger, crew member, or in transit)
PART C : CARGO						
Was cargo loaded onto the aircraft in New Zealand, whether originating in New Zealand or transhipped in New Zealand for export? If YES, state the number of Outward Cargo Reports intended to be given and the names of the persons who will be giving them.						Yes <input type="checkbox"/> No <input type="checkbox"/>
Number						
PART D : SUPPORTING DOCUMENTS						
Cargo reports attached	Number electronic		Number manual			
DECLARATION						
I declare that all information contained in this Advance notice of departure is true and correct.						
Signature of Person in Charge or Owner				Date		
NOTES						

- Crew and passenger information:** If not provided electronically in advance of arrival, it must be provided manually and accompany this form.
1. This report should be made at the final airport of departure in New Zealand.
 2. Any other crew or passenger documentation used or produced must contain the same information as in this form.
 3. Attach, as necessary, additional sheets for passenger, crew or cargo details.
 4. **Advance notice of departure timeframe:** You are required to deliver the Advance notice of departure to Customs not less than 30 minutes before the intended time of departure of this aircraft.
 5. **Cargo Report timeframe:** If providing electronically, it may be lodged up to 2 hours after departure. If provided manually, it must accompany this form.
 6. **Crew and passenger information timeframe:** If providing electronically, it may be lodged up to 30 minutes after departure. If not, it must be provided in Part B of this form.



FORM C2B | MAY 2014

Advance notice of departure (small craft)

PART A : REGISTRATION DETAILS			
Name of small craft		Registration number	Date of registration
Country of registration		Port of registration	
Sail number		Home port	
Name of person in charge		Total number of persons on board	
PART B : DEPARTURE DETAILS			
Port of departure		Date of departure	Time of departure
Next overseas port		Intended date of return to New Zealand	Intended port of return
Intended itinerary	1.	2.	
	3.	4.	
COMMERCIAL CARGO (Please record on a separate sheet and attach if additional space is required)			
List all goods carried in or on the craft, whether in the course of international trade or for sale or supply in those goods, but excludes the personal effects of crew and passengers and stores for craft)			
FIREARMS (Please specify makes, models and serial numbers)			
Yes <input type="checkbox"/> No <input type="checkbox"/>			
CONTROLLED DRUGS/MEDICINES ON BOARD (Please specify name and quantity)			
Yes <input type="checkbox"/> No <input type="checkbox"/>			
STORES ON BOARD			
Spirits	Quantity		
Beer			
Wine			
Cigarettes/tobacco			
SMALL CRAFT STATUS			
Tick box that applies:			
Visiting overseas craft <input type="checkbox"/>		Departing New Zealand craft <input type="checkbox"/>	Craft being permanently exported <input type="checkbox"/>
Have you sold or otherwise disposed of any equipment from your craft while in New Zealand?			
Yes <input type="checkbox"/> Please provide details			
No <input type="checkbox"/>			
OFFICIAL USE ONLY			
TIE Number	New Zealand Safety Certificate number		Export entry number

PART C : CREW AND PASSENGER DETAILS (Person in Charge first)*(Please put surname in block letters and attach any additional details of crew members on a separate sheet)*

Surname		Surname	
First name/s		First name/s	
Nationality	Date of birth	Nationality	Date of birth
Passport number		Passport number	
Overseas contact address		Overseas contact address	
Next of kin, relationship		Next of kin, relationship	
Address/telephone of next of kin		Address/telephone of next of kin	
Surname		Surname	
First name/s		First name/s	
Nationality	Date of birth	Nationality	Date of birth
Passport number		Passport number	
Overseas contact address		Overseas contact address	
Next of kin, relationship		Next of kin, relationship	
Address/telephone of next of kin		Address/telephone of next of kin	
Surname		Surname	
First name/s		First name/s	
Nationality	Date of birth	Nationality	Date of birth
Passport number		Passport number	
Overseas contact address		Overseas contact address	
Next of kin, relationship		Next of kin, relationship	
Address/telephone of next of kin		Address/telephone of next of kin	
Surname		Surname	
First name/s		First name/s	
Nationality	Date of birth	Nationality	Date of birth
Passport number		Passport number	
Overseas contact address		Overseas contact address	
Next of kin, relationship		Next of kin, relationship	
Address/telephone of next of kin		Address/telephone of next of kin	

PART D : CRAFT DETAILS			
Craft type Yacht <input type="checkbox"/> Motor launch <input type="checkbox"/> Other (Specify) _____		Design _____	
Yacht rig Cutter <input type="checkbox"/> Sloop <input type="checkbox"/> Ketch <input type="checkbox"/> Yawl <input type="checkbox"/> Schooner <input type="checkbox"/>		Mast construction Alloy <input type="checkbox"/> Timber <input type="checkbox"/> Composite <input type="checkbox"/> Other (Specify) _____	
Hull construction Steel <input type="checkbox"/> Alloy <input type="checkbox"/> Ferro <input type="checkbox"/> Cement <input type="checkbox"/> Fibreglass <input type="checkbox"/> Composite <input type="checkbox"/> Other (specify) _____			
Length Metres <input type="checkbox"/> Feet <input type="checkbox"/>	Beam Metres <input type="checkbox"/> Feet <input type="checkbox"/>	Draught Metres <input type="checkbox"/> Feet <input type="checkbox"/>	Gross tonnage _____
COLOURS			
Mast		Deckhouse/Superstructure (tops)	
Hull (above water line)		Deckhouse/Superstructure (sides)	
Hull (below water line)		Decks	
Dodgers/Sail covers		Sails	
ENGINE			
Make		Model	
Power (HP/Kw)		Passage speed under motor	
Fuel capacity		Fuel consumption	
ELECTRONICS			
Radar 1	Make	Model	Range
Radar 2	Make	Model	Range
SSB	Make	Model	Call sign
VHF	Make	Model	Call sign
HAM	Make	Model	Call sign
Cellphone	Make	Model	Number
INMARSAT voice	Make	Model	MMSA numbers
INMARSAT fax	Make	Model	MMSA numbers
INMARSAT data	Make	Model	MMSA numbers
GPS 1	Make	Model	
GPS 2	Make	Model	
Radar detector (CARD)	Make	Model	
Radar reflector	Make	Model	
SART	Make	Model	
EPIRB 121.5/406mHz	Make	Model	Serial number (if 121.5 beacon)

RADIO SCHEDULES MAINTAINED			
Frequencies	Times	Shore station	
OTHER EQUIPMENT			
Life raft	Make	Model	Capacity
Dinghy/tender	Make	Model	Length
	Make	Capacity	Colour
Outboard motor	Make	Model	Power (HP/Kw)
Flares Parachute <input type="checkbox"/> Hand held <input type="checkbox"/> Smoke <input type="checkbox"/> Other (specify) _____			
ANY OTHER IDENTIFYING FEATURES			
OWNERSHIP DETAILS			
Name of owner			
Owners address			
Owners contact numbers	Telephone	Mobile phone	Facsimile
Email			
DECLARATION			
I, being the Person in Charge declare that all particulars stated in this Advance notice of departure are true and correct.			
Signature of Person in Charge Date			
You are hereby advised that the information on this form is collected for the purpose of Customs clearance, monitoring the movement of craft and person, and border security. You must provide all information requested on the form. Failure to do so is an offence. The information you provide will be held by the New Zealand Customs Service pursuant to the Customs and Excise Act 1996. The Privacy Act 1993 provides rights of access to and the correction of personal information. You may gain access to and correct this information by contacting the New Zealand Customs Service, The Customhouse, 1 Hinemoa Street, PO Box 2218, Wellington 6140.			

NOTES

- 1 **Advance notice of departure timeframe:** You are required to deliver the Advance notice of departure to Customs not less than 4 hours before the intended time of departure of the craft.
- 2 **Cash Reporting – NZ\$10,000 or more:** If you are carrying, whether on yourself or in your baggage, cash and/or BNI with a TOTAL value of NZ\$10,000 or more (or the foreign currency equivalent) you are required under the Anti-Money Laundering and Countering Financing of Terrorism Act 2009 to complete a Border Cash Report.

BNI (Bearer negotiable instruments) include a bill of exchange, a cheque or bank draft, a promissory notes, a bearer bond, travellers cheques, stored value cards or travel cards, a money order, postal order or similar or any other negotiable instrument not already listed.

False, misleading, or non-reporting of cash may result in the forfeiture and seizure of the cash.

WARNING

There are heavy penalties under New Zealand law for the illicit importation and exportation of drugs.

DRUG TRAFFICKING IS NOT WORTH THE RISK

OFFICIAL USE ONLY	Attached
Passenger and crew details list/s attached	<input type="checkbox"/>
Craft photo/s (electronic or attached)	<input type="checkbox"/>
Departure card/s	<input type="checkbox"/>
New Zealand Safety Certificate (for New Zealand registered small craft only)	<input type="checkbox"/>

Dated at Wellington this 12th day of June 2014.

Carolyn Tremain
Chief Executive

Notice Under Section 288(7) of the Act.

Copies of these rules are available for inspection on the Customs Service website at:
www.customs.govt.nz/news/resources/legal/Pages/default.aspx
or at any of the following Customs Offices:

- | | | |
|--------------|---|--|
| Auckland | – | The Customhouse
50 Anzac Avenue, Auckland Central, Auckland 1010 |
| Wellington | – | The Customhouse
1 Hinemoa Street, Harbour Quays, Wellington |
| Christchurch | – | The Customhouse
6 Orchard Road, Christchurch Airport, Christchurch 8053 |
| Dunedin | – | The Customhouse
32 Portsmouth Drive, South Dunedin, Dunedin 9012 |

Copies of these rules may be purchased from the New Zealand Customs Service, Private Bag 1928, Dunedin 9054.

¹*New Zealand Gazette*, 28 October 2004, No. 138, page 3412

²*New Zealand Gazette*, 9 November 2006, No. 132, page 3821

³*New Zealand Gazette*, 22 October 2009, No. 154, page 3747